

WILTSHIRE COUNCIL

MELKSHAM AREA BOARD 14 December, 2011

Melksham Community Area Partnership (MCAP) Claim for Core Funding (tranche 2) 2011/2012

1. Purpose of the Report

- 1.1. To seek the Board's approval to the release of the 2nd and final tranche of core funding to MCAP covering the financial year 2011/12.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the Community Area Partnership and to what level is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to Community Area Partnerships during 2011/12 (up to 50% of their total projected costs in each tranche).
- 2.3. Melksham Area Board has been allocated a 2011/2012 budget of £49,731 for community grants, Community Area Partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Melksham Area Board budget 2011/12 is £9,946.

3. Main Considerations

- 3.1. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. Both parties from the Melksham area have signed this agreement
- 3.2. In order to show how the Community Area Partnership aims to meet the commitments set out in the CAPA, MCAP are required to complete a workplan. This workplan has already been reviewed and endorsed by Wiltshire Council's Community Partnership Development Officer as a workable document.
- 3.3. MCAP were awarded £4,971 first tranche funding at the 20 September, 2011 Area Board where it was agreed that the 2nd and final tranche could be requested at the 14 December, 2011 Board when evidence was received of

how the first tranche has been spent. This evidence, which corresponds to MCAP's Workplan commitments, is detailed in section 5 of this report.

- 3.4. Melksham Community Area Partnership submitted a 2011/12 claim for £9,941 total core costs and 50% of this has already been awarded and paid. The area board can therefore award up to £4,970 at this meeting.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The Community Area Partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the Community Area Partnership must fall within the Area Boards budget allocated to the Melksham Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community Area Partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of MCAP is open to anyone with an interest in the community area.

5. Evidence against Workplan commitments

Applicant	Condition set at 20 September, 2011 Area Board meeting	Final tranche funding requested
Melksham Community Area Partnership (MCAP)	Decision: "agree to the release of the 2 nd tranche at the 14 December Area Board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met"	£4,970

- 5.1. MCAP was set the follow actions to be used as monitoring criteria by the Community Partnership Development Officer. They were agreed in advance by the Community Area Manager and accepted by MCAP:
- Provide details of the local organisations you work with in lieu of having your own theme groups and any work that has gone on to set up new links with groups or establish new theme groups (as per workplan: Partnership Development)
 - Provide details of the updates, press releases, etc reproduced in the Melksham Independent News. Are you able to gauge how successful these communications have been? (as per workplan: Accountability)
 - Provide a short report on the effectiveness of using Melksham Independent News as a vehicle for carrying out your household consultations (e.g. campus survey & recent community plan consultation) so that this might be used as a model for other CAPs in Wiltshire (as per workplan: Consultation)
 - Details about the groups / meetings attended recently and whether this is in respect of any particular project or theme (as per workplan: Accountability)
 - An update on how the relationship with Melksham Community Radio might be coming along and how this might be used in the future for consultation, awareness raising, etc. (as per workplan: Accountability)
 - Provide a list of the village fetes and events attended (as per workplan: Communications)
- 5.2. The Community Partnership Development Officer has received a number of pieces of evidence from MCAP outlining their work so far in 2011/12 and what has been achieved against these criteria. This evidence comprises of an annotated version of MCAP's workplan with details of how the different activities or projects have gone during 2011/12 so far (Appendix 1). There is also a more detailed report from MCAP's Project Officer describing some of these points; in particular the relationship with Melksham Community Radio and assessing the effectiveness of using Melksham News as a medium for carrying out consultation (Appendix 2). Finally, there is a list of the people / organisations / businesses that MCAP is in contact with (Appendix 3).
- 5.3. Having read these reports against the criteria above, the Community Partnership Development Officer is satisfied that MCAP has met the requirements set out on the different monitoring criteria above.

6. Recommendation

- 6.1. Following consultation with the Community Partnership Development Officer, it is recommended that the area board:
- agree to the release of the 2nd and final tranche funding of £4,970 as long as Board Members are satisfied that MCAP's workplan commitments as detailed in this report are being met
-

Report Author: Andrew Jack, Community Partnership Development Officer
Tel No: 01225 713109
E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:

Appendix 1	MCAP Workplan 2011 12 updated for Dec 11
Appendix 2	detailed Report to Area Board December 2011
Appendix 3	CAP GROUPS ETC FOR REPORT